Dear Colleague:

Public Law 104-197 requires the reporting of comprehensive information on all mass mailings (unsolicited mailings of substantially identical content to 500 or more persons in a session of Congress) sent by your office.

Member offices are reminded that their completed quarterly Mass Mail Reporting Form, covering the mass mail sent during the period of October 1, 2005, through December 31, 2005, must be given to the House Finance Office, located at 263 Cannon HOB by January 17, 2006. If your office did not send mass mail in that period, the form must still be submitted. The information your office reports is disclosed in the quarterly Statement of Disbursements for the House. A Mass Mail Reporting Form is on the reverse side.

Please contact the Franking Commission majority staff at x5-9337 or minority staff at x5-2061 if you have any questions.

Best regards,

S/BOB NEY
Chairman