

Dear Colleague:

The Committee on House Administration, in conjunction with the Chief Administrative Officer (CAO), invites you to join your colleagues and former Members who served in the past twenty Congresses to honor Juanita Conkling on the occasion of her retirement. Juanita's retirement marks the culmination of 40 years of exceptional service and commitment to Members, and to the entire House community, as a Payroll/Benefits Administrator in the Members' Services Office (CAO).

After starting her career at the Federal Bureau of Investigation (FBI), Juanita joined the staff of the U.S. House of Representatives on May 1, 1965. Over the past 40 years, Juanita has provided payroll and benefits guidance and counsel to countless Members of Congress and their families, and has ensured that Members were paid accurately and on-time each month. Additionally, she has provided current and former Members of Congress with advice and counsel about their ongoing options relative to their compensation and benefits.

We hope you will be able to join us in congratulating Juanita, and wishing her well in her future endeavors.

Date: March 30, 2006

Time: 5:30 – 7:30 pm

Location: HC-5, The Capitol

RSVP: Caroline Klemp, 5-3644

To confirm your attendance, please contact Caroline Klemp in the Members' Services Office

(CAO) at 5-3644.

Sincerely,

S/Vernon J. Ehlers
Chairman

S/Juanita Millender-McDonald
Ranking Member