All House offices are reminded that the Second Quarter Mass Mail Report for 2007 is due on **July 16, 2007**. Information from the Mass Mail report, which details the total number of pieces mailed during the quarter and the total cost of those mass mailings, will be published in the Quarterly Statement of Disbursements of the House.

Please note that all offices, regardless of whether or not they sent any mass mailings during the quarter, must submit the Mass Mail Report to the CAO's Office of Financial Solutions no later than July 16, 2007 to be in compliance with the law.

To download a copy of the mass mail form, visit the following link: http://cha.house.gov/images/stories/Documents/quarterlymassmailform.pdf
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